

## MOST IMPORTANT TERMS AND CONDITIONS (MITC)

The Most Important Terms and Conditions (MITC) of loan between the Borrower and Capri Global Capital Limited having its registered office at 502, Tower A, Peninsula Business Park, Senapati Bapat Marg, Lower Parel, Mumbai 400013 (hereinafter referred as "CGCL") are agreed upon and mentioned below.

**1. Loan:** - Loan is sanctioned basis a combination of several factors like repayment capacity, collateral security, past and present credit history and other risk parameters. Borrower is/ are advised to refer to the loan agreement to know the loan amount sanctioned.

**2. Interest:** -

**i. Type (Fixed or Floating or Semi-Fixed):** - CGCL offers either Floating/Fixed/Semi-Fixed rate loans to all its Borrowers. Semi-Fixed rate loan is of fixed rate of interest during initial years and floating rate of interest thereafter. Borrower is/ are advise to refer to the loan agreement to know the period of fixed and variable rate period of loan sanctioned.

**ii. Interest Chargeable:** - Floating Rate of Interest is computed with reference to the CGCL-RR of CGCL together with the margin, if any, as specified in detail in the loan agreement.

Indicative ROI under CGCL-RR is presented below: -

| Loan type       | Self-Occupied/Other than Self Occupied/Plot/Others |
|-----------------|----------------------------------------------------|
| MSME Term Loans | Upto 26%                                           |

**iii. Moratorium or Subsidy:** - CGCL do not offer Interest Moratorium or any Subsidy on it's loans to its Borrowers.

**iv. Date of reset of interest:** - Provided all future/ further CGCL-LTRR applicable for the amount of loan lent by Lender to the Borrower shall be applied by Lender on the basis of Interest Rate Reset Revision Cycle (IRRRC) which is 1st (first) day of each month of English calendar year.

**v. Modes of Communication:** - Any updates pertaining to the loan account would be duly communicated to the Borrowers on the contact details, email id or communication address available with the Lender through SMS/Whatsapp/E-mail/Courier/Normal Post or any other electronic mode prevalent for the time being.

**3. Instalment types:** - Monthly as agreed between the parties.

**4. Loan Tenor:** - CGCL offers a wide range of loan tenors up to 20 years depending on a combination of various parameters like age of Borrower, loan product, collateral security etc. Borrower is/ are advised to refer the loan agreement to know the loan tenor sanctioned.

**5. Purpose of Loan:** - CGCL offers a variety of loan options depending on the requirement of the Borrower like MSME Term Loan for Business, Personal Needs, Balance Transfer, Debt Consolidation or Purchase/ Construction/ Renovation of Property etc. Borrower is/ are advised to refer the loan agreement/ sanction letter to know the Purpose of Loan sanctioned.

| Please tick the product availed and related end use to confirm the purpose of loan facility: |                                                           |      |        |      |
|----------------------------------------------------------------------------------------------|-----------------------------------------------------------|------|--------|------|
|                                                                                              | MSME                                                      | Tick | Others | Tick |
| 1                                                                                            | Purchase/ Construction/ Extension/ Renovation of Property |      |        |      |
| 2                                                                                            | Business Expansion and/or working capital needs           |      |        |      |
| 3                                                                                            | Top-up Loan                                               |      |        |      |
| 4                                                                                            | Balance Transfer of Loan                                  |      |        |      |

## 6. Fee and Other Charges

| Sr. No.    | Details of the Fees charged Charges Applicable exclusive of GST  |                                                                                     |
|------------|------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| <b>i.</b>  | <b>ON APPLICATION</b>                                            |                                                                                     |
|            | Application Fees (IMD) Non-refundable                            | Up to Rs. 5,000/-                                                                   |
|            | Stamp Duty Charges & MOE Charges                                 | On actuals                                                                          |
| <b>ii.</b> | <b>FROM DISBURSEMENT</b>                                         |                                                                                     |
|            | Processing Fees                                                  | Upto - 2.5%                                                                         |
|            | CERSAI charge creation                                           | Rs. 50/- for loans <= Rs. 5 lacs and Rs. 100/- for loans > Rs. 5 lacs               |
|            | Legal Opinion Charges per collateral                             | Upto Rs. 3,500/- for first collateral & Upto 3000/- for every additional collateral |
|            | Legal Handling Charges (only in Balance Transfer / Resale loans) | Upto Rs. 2,000/-                                                                    |
|            | Valuation Charges                                                | Upto Rs. 2,000/-                                                                    |
|            | Subsequent Valuation Charges (only in construction loans)        | Upto Rs. 500/-                                                                      |
|            | Document Verification Charges (FCU)                              | Upto Rs. 750/-                                                                      |

Signature of the Borrower \_\_\_\_\_

Borrower's Name: \_\_\_\_\_

|                                                                                                                                                                                                                                                       |                                                                                                                            |                                                                                                                                                  |                                                                                                                                                                                      |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|                                                                                                                                                                                                                                                       | Document Handling Charges                                                                                                  | 0.1% of Loan amount                                                                                                                              |                                                                                                                                                                                      |  |
|                                                                                                                                                                                                                                                       | Income Estimation Charges (LIP)                                                                                            | Rs. 1,750 (where applicable)                                                                                                                     |                                                                                                                                                                                      |  |
|                                                                                                                                                                                                                                                       | ROC Lien updation Charges                                                                                                  | Rs. 2,500 (where applicable)                                                                                                                     |                                                                                                                                                                                      |  |
| iii.                                                                                                                                                                                                                                                  | DURING THE TERM OF LOAN                                                                                                    |                                                                                                                                                  |                                                                                                                                                                                      |  |
|                                                                                                                                                                                                                                                       | Loan Cancellation Charges                                                                                                  | Loan Amount upto Rs 25 lacs: Rs. 5,000/-<br>Loan Amount >25 Lacs: Rs. 10000/-                                                                    |                                                                                                                                                                                      |  |
|                                                                                                                                                                                                                                                       | Loan Rebooking Charges                                                                                                     | Rs. 2,500/                                                                                                                                       |                                                                                                                                                                                      |  |
|                                                                                                                                                                                                                                                       | PDC/ ECS/ NACH Dishonor Charges                                                                                            | Rs. 1050/- per instance                                                                                                                          |                                                                                                                                                                                      |  |
|                                                                                                                                                                                                                                                       | Penal Charges (In case of Payment Defaults)                                                                                | 30% p.a. of outstanding dues                                                                                                                     |                                                                                                                                                                                      |  |
|                                                                                                                                                                                                                                                       | Collection Charges (Applicable only in cases of collection executive visits)                                               | Rs. 600 per visit                                                                                                                                |                                                                                                                                                                                      |  |
|                                                                                                                                                                                                                                                       | Telecollection Charges                                                                                                     | Rs 40/-                                                                                                                                          |                                                                                                                                                                                      |  |
|                                                                                                                                                                                                                                                       | Recovery (Legal / Possession & Incidental Charges)                                                                         | On Actuals                                                                                                                                       |                                                                                                                                                                                      |  |
|                                                                                                                                                                                                                                                       | Repayment Swapping charges                                                                                                 | Rs.1000/- per swapping                                                                                                                           |                                                                                                                                                                                      |  |
|                                                                                                                                                                                                                                                       | List of Documents Retrieval (LOD) Charges                                                                                  | Rs.1100/- per instance                                                                                                                           |                                                                                                                                                                                      |  |
|                                                                                                                                                                                                                                                       | Copy of Property Papers Retrieval Charges                                                                                  | Rs.1000/- per instance                                                                                                                           |                                                                                                                                                                                      |  |
|                                                                                                                                                                                                                                                       | Duplicate No dues certificate                                                                                              | Rs.500/-                                                                                                                                         |                                                                                                                                                                                      |  |
|                                                                                                                                                                                                                                                       | Document Retrieval Charges (Any Other not mentioned above)                                                                 | Rs.500/- per instance                                                                                                                            |                                                                                                                                                                                      |  |
|                                                                                                                                                                                                                                                       | Foreclosure & any other type of Statement Charges                                                                          | Rs.500/-                                                                                                                                         |                                                                                                                                                                                      |  |
|                                                                                                                                                                                                                                                       | ROI Conversion Charges / Switch Fees/ Retention Fees                                                                       | @ Rs.500/- for each Rs. 1.00 lac of loan amount irrespective of the % reduction in ROI                                                           |                                                                                                                                                                                      |  |
| iv.                                                                                                                                                                                                                                                   | PREPAYMENT CHARGES                                                                                                         |                                                                                                                                                  |                                                                                                                                                                                      |  |
|                                                                                                                                                                                                                                                       | Loan Type                                                                                                                  | MSME                                                                                                                                             | Charges                                                                                                                                                                              |  |
|                                                                                                                                                                                                                                                       | Part Or Full Prepayment of Loan (Applicable to Floating Rate Loans + Semi-Fixed Loans during their Floating Rate Tenure) * | If the Loan or property is in the name of Individual (with or without co-applicants) and the same is not for business purpose - Charges are NIL; | Prepayment charges (part/ full) to be 6% up to 24th month from the date of last disbursal. Prepayment charges (part/ full) to be 5% from 25th month from the date of last disbursal. |  |
|                                                                                                                                                                                                                                                       |                                                                                                                            | If the Loan is in the name of Individual and is Business Purpose Loan - Charges are applicable;                                                  |                                                                                                                                                                                      |  |
|                                                                                                                                                                                                                                                       |                                                                                                                            | If the Loan is in the name of Entity (Non- Individual), it will be considered as business purpose loan – Charges are applicable                  |                                                                                                                                                                                      |  |
|                                                                                                                                                                                                                                                       | Part or Full Prepayment of Loan (Applicable to Fixed Rate Loans + Semi-Fixed Loans during their Fixed Rate Tenure) *       | These being Business Purpose Loans - Charges are applicable                                                                                      |                                                                                                                                                                                      |  |
| For a payment to be considered & applied as part payment/full repayment of loans:                                                                                                                                                                     |                                                                                                                            |                                                                                                                                                  |                                                                                                                                                                                      |  |
| 1. Charges on pre-payment made of amount up to 25% of Principal Outstanding is NIL, once in any Financial Year.                                                                                                                                       |                                                                                                                            |                                                                                                                                                  |                                                                                                                                                                                      |  |
| 2. All part prepayments made 12 months prior to the full payment of the loan will be charged at the applicable full prepayment rate at the time of prepayment.                                                                                        |                                                                                                                            |                                                                                                                                                  |                                                                                                                                                                                      |  |
| 3. All applicable fees & charges are subject to levy of GST and any other tax/ surcharge as applicable and payable in addition to the fees/ charges. All Charges stated above are subject to change at the discretion of CGCL.                        |                                                                                                                            |                                                                                                                                                  |                                                                                                                                                                                      |  |
| 4. The above charges are applicable w.e.f. 16 <sup>th</sup> May'2025.                                                                                                                                                                                 |                                                                                                                            |                                                                                                                                                  |                                                                                                                                                                                      |  |
| 5. Lender do not charge foreclosure charges / pre-payment penalties on all floating rate term loans sanctioned to individual borrowers.                                                                                                               |                                                                                                                            |                                                                                                                                                  |                                                                                                                                                                                      |  |
| 6. In this connection, it is clarified that lender do not charge foreclosure charges/ pre-payment penalties on any floating rate term loan sanctioned, for purposes other than business, to individual borrowers with or without co-applicant(s).     |                                                                                                                            |                                                                                                                                                  |                                                                                                                                                                                      |  |
| 7. Fixed Interest Rate Period will be calculated from First Disbursement Date.                                                                                                                                                                        |                                                                                                                            |                                                                                                                                                  |                                                                                                                                                                                      |  |
| 8. Provisions of the IT Act for repayment of loans and payment of any charges: The deposit of cash exceeding the specified limit under the Income Tax Act will not be accepted and credit to your account will not be provided for such cash deposit. |                                                                                                                            |                                                                                                                                                  |                                                                                                                                                                                      |  |
| (i) Any amount in cash exceeding Rs. 1,99,999/- in a single day towards any fees, charges, repayment, or pre-payment of single/multiple loans cannot be accepted.                                                                                     |                                                                                                                            |                                                                                                                                                  |                                                                                                                                                                                      |  |
| (ii) Any amount in cash exceeding Rs. 1.99.999/- aggregated in different dates towards One EMI or one particular charge cannot be accepted.                                                                                                           |                                                                                                                            |                                                                                                                                                  |                                                                                                                                                                                      |  |

**7. Security/ Collateral for the Loan:** - Security of the loan would generally be security interest on the property being financed and/ or any other additional security in the nature of additional property/ Guarantors as may be mandated by CGCL. Borrower is/ are advised to refer the loan agreement and sanction letter to know the security details of the loan sanctioned.

**8. Insurance of the property/ Borrower:** -

- The Borrowers shall keep the property under security insured with comprehensive insurance policy equivalent to the loan outstanding at any point of time during the pendency of the loan with CGCL as the sole beneficiary under said policy/ policies.
- The Borrowers may keep his/ their life insured equivalent to loan outstanding at any point of time during the pendency of the loan with CGCL as the sole beneficiary under said policy/ policies.

Signature of the Borrower \_\_\_\_\_

Borrower's Name: \_\_\_\_\_

#### 9. Conditions for Disbursement of the loan: -

CGCL shall not disburse any loan to the Borrower unless the conditions mentioned in the sanction letter and loan agreements are compiled with to the satisfaction and sole discretion of CGCL few of which are as given below: -

- i. The Borrower must fulfil the CGCL's requirement of credit worthiness;
- ii. Execution of loan agreement and such other ancillary documents;
- iii. Submission of cheques/ ECS/ NACH/ etc. any other clearing system in force for the time being towards repayment of instalments creation of security in favour of CGCL;
- iv. Utilization of disbursement should be as per the end-use specified;
- v. The Borrowers must disclose every material fact which may affect the Borrower loan proposal.
- vi. All applicable stamp duty expenses and other Govt. charges/taxes will be borne by customer/borrower.
- vii. Customer/borrower authorizes CGCL to buy stamp duty on his/her behalf and they do not have any objection on the same.

**10. Repayment of Loan & Interest:** - Repayment of Loan to be by way, of pre-EMI/ EMI during the entire tenor of the Loan as per terms outlined in the loan agreement. Borrower is advised to refer to the loan agreement for details of repayment, in Equated Monthly Instalments (EMI/ Pre-EMI) or other payments, EMI cycle, due dates etc. Any change in the CGCL-RR/ EMI would be communicated in advance as per clause 2(v) above of MITC. In case of change in Benchmark Interest Rate, the Borrower may, in accordance with the Lender's rules and policy, choose to enhance the amount of its EMI or increase the tenor of this Facility or may opt for both and the same shall be accepted by the Lender in accordance with its policy and rules.

**11. Brief procedure to be followed for Recovery of Overdue:** - On the occurrence of Event of Default as mentioned in the loan agreement, the Borrower to be sent reminder from time to time for payment of the outstanding amount on his loan account by Telephone, E-mail, Courier, SMS and/ or to the third parties appointed for collection purposes to remind, follow-up and collect dues. The Collection methodology broadly includes the following:

- i. **Tele-Calling:** - It involves contacting the Borrower over the phone and making them aware about the missed due date and requesting to pay the arrears at the earliest.
- ii. **Field Collection:** - It involves meeting the Borrower and collecting the payment of the amount due. The activity shall be carried out through employees of CGCL or authorized representatives. The payment would be collected either in cash or in the form of a cheque/ DO against the valid receipt only which will be issued to Borrower.
- iii. **Legal Action** shall be taken based on circumstances of each delinquent account, as per the policy of CGCL and pursuant to the provision of applicable laws. Hence, CGCL shall use a judicious mix of field visit, written communication and legal action to ensure proper and effective coverage for the different category of delinquent account.

**12. Annual Outstanding Balance Statement:** - The Lender will issue the Annual Outstanding Balance Statement / Interest Certificate for the preceding Financial Year whenever requested by the customer.

#### 13. Customer Services: -

- i. Borrower can visit the Service Branch during visiting hours of 10:00 am to 5:00 pm from Monday to Friday (Except on Public Holidays).
- ii. Borrower can contact our Call Centre at 1800-102-102-1 (toll free) between 10:00 am — 5:00 pm from Monday to Friday (Except Public Holidays).
- iii. Borrower can reach to Customer Service vide e-mail: - [care@capriglobal.in](mailto:care@capriglobal.in)
- iv. Indicative Timelines of common request servicing: -
  - a) Loan account statement - 7 working days from date of request
  - b) Photocopy of the title documents - 14 working days from date of request
  - c) Return of original documents on closure/ transfer of loan — 14 working days from date of closure.
  - d) In case of receipt of request from the borrower for transfer of borrowal account, the consent or otherwise i.e. objection of the NBFC, if any, shall be conveyed within 21 days from the date of receipt of request.

**14. Grievance Redressal:** - For any service-related issue including obtaining documents or in case of any complaint & grievance, the Borrower may communicate in writing, orally, electronically through e-mail, website, telephone and modes given below. The Borrower may contact our Office through any of the following channels: -

- i. By telephonic communication with our Call Centre at 1800-102-102-1 (toll free) between 10:00am - 5:00pm from Monday to Friday (Except Public Holidays);
- ii. By way of e-mail: - [care@capriglobal.in](mailto:care@capriglobal.in)
- iii. By way of written letter addressed to Customer Service - Capri Global Capital Limited, 502, Tower A, Peninsula Business Park, Senapati Bapat Marg, Lower Parel, Mumbai 400 013;
- iv. By way of physically visiting the Service Branch and lodge a complaint in the Complaint Register maintained at our branches.
- v. Borrower can further escalate the complaint to: - Nodal Officer: - Mr Binit Pal (phone: 022 41799738, email: - [nodalofficer@capriglobal.in](mailto:nodalofficer@capriglobal.in)).
- vi. In case the complaint/ dispute is not redressed within a period of one month, the Complainant may appeal to the Officer-in-Charge of Reserve Bank of India (RBI) by lodging its complaint by way of email: [crpc@rbi.org.in](mailto:crpc@rbi.org.in) OR in offline mode by post addressed to the Officer-in-Charge, C/o Reserve Bank of India, 4th Floor, Opposite Mumbai Central Railway Station, Byculla, Mumbai – 400008 STD Code: 022 Tel No. 23022028

These MITC shall be governed by the Laws of India. It is hereby agreed that for detail terms and conditions of the Loan, the parties hereto shall refer to and rely upon the loan and other security documents executed I to be executed by them. The above terms and conditions have been read by the Borrower / read over to the Borrower, understood and agreed upon Borrower. Please refer our website <https://www.caprilans.in/products/msme-loan#sec6> for detailed vernacular versions of MITC, Sanction Letter, Loan Agreement & Loan Application form.

I/we also acknowledge that I have received the copy of MITC and Loan Agreement.

Signature of the Borrower \_\_\_\_\_

Borrower's Name: \_\_\_\_\_